

JANUARY 19, 2015

**NOTIFICATION OF UTILITY BILLING POLICY CHANGES MADE BY THE BOARD OF PUBLIC AFFAIRS**

ATTN RESIDENT(S):

THE VILLAGE OF DUNKIRK BOARD OF PUBLIC AFFAIRS (BPA) HAS MADE CHANGES TO THEIR BILLING CYCLE POLICIES EFFECTIVE WITH THE MARCH 2016 BILLING CYCLE. THESE CHANGES WERE MADE IN ORDER TO HELP MORE PEOPLE AVOID LATE FEES AND SHUT OFFS. THIS NOTIFICATION IS BEING SENT TO INFORM THE PUBLIC IN HOPES TO AVOID MISUNDERSTANDINGS AS THESE CHANGES TAKE PLACE.

**POLICY CHANGE #1 – EXTENTION OF DUE DATES IN THE BILLING CYCLE SCHEDULE**

BILLS STILL MAILED ON OR BY THE 1<sup>ST</sup> OF JAN, MARCH, MAY, JULY, SEPT, NOV

PAYMENT DUE DATE EXTENDS TO THE 21<sup>ST</sup> OF EACH OF THE ABOVE LISTED MONTHS

SHUT OFF DATE EXTENDS TO THE 16<sup>TH</sup> OF FEB, APRIL, JUNE, AUG, OCT, DEC

**POLICY CHANGE #2- SHUT OFF NOTICES WILL NO LONGER BE MAILED**

THE SHUT OFF DATE WILL BE PRINTED ON THE UTILITY BILLS AND SERVE AS NOTICE. PAYMENT ARRANGEMENTS MAY STILL BE MADE BY CALLING 419-759-2808 AND SPEAKING WITH THE FISCAL OFFICER, OR BY LEAVING YOUR ARRANGEMENT ON THE ANSWERING MACHINE IN HER ABSENCE. YOU MUST CONTACT THE VILLAGE OFFICES TO MAKE ARRANGEMENTS; *FO SPENCER AND SUPT CRAMER ARE NOT RESPONSIBLE FOR ARRANGEMENTS MADE ELSEWHERE VIA PRIVATE MESSAGES OR PHONE CALLS.* ARRANGEMENT DEADLINE WILL STILL BE THE 25<sup>TH</sup> OF THE SHUT OFF MONTH. THE BPA CAN AWARD EXTENSIONS BUT YOU MUST ATTEND A MEETING AND DISCUSS YOUR CIRCUMSTANCES WITH THE BPA MEMBERS. *FO SPENCER AND SUPT CRAMER ARE NOT AUTHORIZED TO APPROVE ANY ARRANGMENTS BEYOND THE FINAL DEADLINE.*

**BPA MEETINGS ARE HELD AT TOWNHALL ON THE 2<sup>ND</sup> AND 4<sup>TH</sup> MONDAY OF EACH MONTH AT 5:00PM  
(OR TUESDAY SHOULD IT BE A FEDERAL HOLIDAY)**

**\*\*\* COUNCIL REMINDER \*\*\***

**INCOME TAX AMNESTY ENDS JANUARY 29**

**CATCH UP ANY MISSED INCOME TAX FILINGS OR BALANCES DUE  
WHILE YOU CAN SAVE FINES, FEES, PENALTIES AND COURT COSTS**