

**VILLAGE OF DUNKIRK
BOARD OF PUBLIC AFFAIRS**

DISHONORED CHECK POLICY

THE VILLAGE OF DUNKIRK BOARD OF PUBLIC AFFAIRS (BPA), IN ORDER TO LIMIT THE VOLUME OF DISHONORED CHECKS RECEIVED AND THE BANK FEES ASSOCIATED WITH SAID CHECKS, HAS ADOPTED THE FOLLOWING POLICY:

THE RECEIPT OF TWO (2) DISHONORED CHECKS, USED AS PAYMENT FOR VILLAGE OF DUNKIRK WATER & SEWER UTILITIES, IN ANY TWELVE (12) MONTH PERIOD FROM ANY PERSON OR ACCOUNT SHALL CAUSE THE BPA TO IMMEDIATELY SUSPEND THEIR ACCEPTANCE OF PERSONAL CHECKS FROM THAT PERSON OR ACCOUNT FOR THE FOLLOWING TWELVE MONTH PERIOD.

PREVIOUS NOTICE IS GIVEN ON ALL LETTERS SENT REGARDING DISHONORED CHECKS. UPON RECEIPT OF THE SECOND DISHONORED CHECK WITHIN A TWELVE (12) MONTH PERIOD THE OFFENDER IS THEN NOTIFIED OF THE LOSS OF PRIVILEGES AND THE DATE UPON WHICH THEY WILL BE ALLOWED TO RESUME WRITING PERSONAL CHECKS.

I, PHYLLIS J SPENCER, FISCAL OFFICER OF THE VILLAGE OF DUNKIRK, HEREBY CERTIFY THAT THIS POLICY WAS APPROVED BY THE BOARD OF PUBLIC AFFAIRS AND GOES INTO EFFECT IMMEDIATELY UPON PASSAGE ON THIS 28TH DAY OF JUNE, 2010.