

ORDINANCE NO. 2010-03

**AN ORDINANCE REGULATING THE DISPLAY OF
NUMERICAL ADDRESSES ON PRIMARY STRUCTURES
IN THE VILLAGE OF DUNKIRK, OHIO AND
DECLARING AN EMERGENCY**

WHEREAS, the United States Postal Service in conjunction with the Hardin County Engineer have assigned a numerical address to every primary structure within the Village of Dunkirk, Ohio; and

WHEREAS, these numerical addresses are utilized by various safety service agencies to provide necessary services to the citizens of the Village of Dunkirk, Ohio including but not limited to fire and police protection; and

WHEREAS, the absence of or inability to read these addresses severely hinders the effectiveness of these agencies to complete their duties.

NOW BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF DUNKIRK, OHIO:

SECTION I. Each primary structure within the corporation limits of the Village of Dunkirk, Ohio shall display a numerical address at or near the entrance to the structure. The numerical address shall be displayed containing numbers no less than 3 (three) inches in height and shall be clearly visible from the roadway named in the address. All numerical addresses shall be in Arabic numerals.

SECTION II. During construction or renovation of the primary structure, the numerical address shall be displayed on temporary signage until such a time as it can be affixed to the structure in accordance to this ordinance.

SECTION III. Existing structures shall comply with this ordinance. Persons who own existing primary structures which do not comply with the requirements in this ordinance, shall have thirty (30) days from enactment of this ordinance to put their structures into compliance.

SECTION IV. Upon being informed, and confirming through personal inspection, that a primary structure is in violation of this ordinance, the Mayor shall cause written notice to be served on the owner of the land that said structure is in violation of this

violation of this ordinance and that the structure must be put into compliance with this ordinance within fourteen (14) days of receipt of the notice.

SECTION V. Notice shall be served in the following manner:

- 1) Personally by the Hardin County Sheriff, Hardin County Sheriff Deputy, Village of Dunkirk Police Officer, or Village Officer or Agent; or
- 2) By certified mail, return receipt requested; or
- 3) By regular US Mail with proof of mailing, once certified mail has been returned unclaimed.

SECTION VI. Should the owner of a structure fail to comply with the regulations contained in this ordinance within fourteen (14) days of notice being completed on him, the Village shall be permitted to put the structure into compliance with this ordinance and the cost shall be assessed on the lots or lands on which the same is placed, and collected as other assessments.

SECTION VII. Notwithstanding the above remedies, a violation of any provision of this Ordinance shall be punishable by a fine of not more than One Hundred (\$100.00) dollars. Each day that a violation occurs shall be deemed a separate offense.

SECTION VIII. No person shall willfully obstruct or interfere with any person employed by the Village to place such numbers on a primary structure. No person shall intentionally, knowingly or recklessly, tear down, remove or deface the numerical addresses of a primary structure.

SECTION IX. Any person who violates of Section VIII of this ordinance shall be guilty of a misdemeanor of the fourth degree.

SECTION X . This Ordinance shall be an emergency measure, the particular emergency being that the Village of Dunkirk, Ohio has an interest in providing for the quickest and most efficient location of structures when safety service agencies must respond to an emergency situation. Therefore, for the immediate and best protection of the public welfare, safety and convenience, this Ordinance shall be in force and effect from and after its passage and approval by the Mayor.

Passed March 1, 2010

ATTEST:

VILLAGE OF DUNKIRK, OHIO



CLERK



MAYOR

CERTIFICATION

I, Phyllis Spencer, Clerk of the Village of Dunkirk, Ohio, hereby certify that the foregoing is a true, accurate and correct copy of Ordinance No. 2010-03 passed by the Council of said Village and approved by the Mayor thereof on March 1, 2010.



CLERK

Memo

To: VILLAGE RESIDENTS & BUSINESSES
From: VILLAGE OF DUNKIRK COUNCIL
Date: November 4, 2010
**Re: PROPOSED LEGISLATION INVOLVING DISPLAY OF
NUMERIC ADDRESS ON PRIMARY STRUCTURES**

The council is currently in the process of adopting legislation requiring and regulating the display of numeric addresses on primary structures within the village. This is an effort being put in place in order for safety service agencies to provide necessary services to the citizens of the village of Dunkirk.

The legislation will require the owner to display Arabic numerals, not Roman numerals, of a height no less than 3", near the entrance of the structure. The numerals must be clearly visible from the roadway named in the address. There will be a set amount of time given before any action is taken and or fines imposed for non-compliance. Thereafter the village has different enforcement measures it can take in order to obtain compliance. These measures range from village application and assessment of cost, to daily fines.

Please remember that this is for safety purposes as it allows 9-1-1 responders to locate the structure in an emergency.

Anyone interested in viewing the ordinance in its entirety is welcome to do so by stopping in the offices during normal office hours."